

Town of Brimfield  
Board of Selectmen  
Town Hall, 21 Main Street  
Meeting Minutes – March 26, 2018

Present: Chair; Michael Miller, Vice Chair; Harold Leaming, member; Paul McCarthy, member; Paul Vandal, member; Michele-Lee Shea.  
recording; Carol Camerota

Others: Police Chief Kuss, COA; Eva Pittsinger, Finance; Mike Moloney, Memorial Day; Phil Carpenter, Denise Dupont, Flea Market field owners, Lois Shelton, Pat Waite, Jim Hopkins, Don & Pam Moriarty, Rusty and Kate Corriveau and Ellen May.

Cable recording: S. Costa

(Miller) call to order at 6:30 p.m.

**Minutes:**

Review and sign minutes of March 5 and 19, 2018. Executive Session March 19, 2018.

**Motion #18-152:** by (McCarthy) move to approve minutes of March 5, 2018. (McCarthy) made clarifications to C. Camerota about some of the discussions. (Leaming) thought there was some confusion on what was said regarding the ACO on page 3. Minutes seconded by (Vandal), all in favor.

**Motion #18-153:** by (Leaming) move to approve minutes of March 19, 2018, seconded by (Shea), all in favor.

**Motion #18-154:** by (Leaming) move to approve executive minutes of March 19, 2018 and approve for release, seconded by (McCarthy), all in favor.

**Review & Action:**

Finance preliminary budget:

Hold

Cable Contract:

Table until next meeting

Phil Carpenter-Memorial Day Committee / Request for funds:

Currently the Memorial Day budget line item is \$500. Over the years committee members have made substantial purchases such as speakers, flag stands, plants and 20 amp cables. The committee is in need of an outside speaker system to broadcast a better sound and also in need of newer rifles. He would like to raise the

line item an additional \$400 and be able to give the band more money. Close to 100 people are coming to the event each Memorial Day.

(Miller) informed Carpenter that the budget is handled by Finance whose deadline had already passed, however grant funds could be used this year if it was too late and he could put in for that amount next year. Finance will decide if there is still time to adjust that line item.

**Motion #18-155:** by (Leaming) move to approve raising the Memorial Day Committee line item by \$400 for a total of \$900, seconded by (Vandal), all in favor.

Solitude agreement signed:

Table until next meeting

Use of Town Common – Rec Committee:

**Motion #18-156:** by (Leaming) move to approve use of the common for the Recreation Committee for their annual Jamboree April 21<sup>st</sup> and a parade to the Elementary School, seconded by (McCarthy), all in favor.

Finance Committee Appointment for Denise Dupont:

Denise Dupont was in attendance for her request to be appointed to the Finance Committee. The board was pleased to welcome her.

**Motion #18-157:** by (Miller) move to appoint Denise Dupont to Finance Committee until June 30, 2020, seconded by (Leaming), all in favor.

Town Report Cover:

**Motion #18-158:** by (Leaming) move to approve picture of Highway and Fire Dept. hanging picture of George Washington back on town hall wall, seconded by (Shea), all in favor.

Annual Common Victualler Licenses for:

**Motion #18-159:** by (Leaming) move to approve annual common victualler licenses for Village Green Family Campground, Lester Twarowski, Brimfield, MA, Revive Coffee Roasters, Eric Azevedo, Sturbridge, MA, Mike's Moonwalk Rentals & Backyard BBQ, Mike Griffin, Shrewsbury, MA, Dad's Kettle Korn, Gayous Powell, Millbury, MA, May's Antique Market, Ellen May, Brimfield, MA, NomNom Hut, LLC, Belchertown, and Diane's Villa Nova, Holland, MA, seconded by (Shea), all in favor.

Class II MV Sales/Repairs:

Motion #18-160: by (McCarthy) move to approve Class II Motor Vehicle Sales/Repairs license for ADT Auto Service, Bruce Benoit, Brimfield, MA , seconded by (Shea), all in favor.

**Old Business:**

Food Pantry:

E. Pittsinger updated the board on the March Tri town Food Pantry meeting in Wales. Director Heather Weston Ackerman has left and Eileen Lorie is the new Director. The pantry received funds for a driver in the amount of \$12,300 from PVPC as well as \$20,000 for administrative purposes. The town of Wales will no longer pick up trash at the Sr. Center so a dumpster is needed. E. Pittsinger added that the books still don't balance or make sense. The board felt the grant money could be used for the trash and also questioned whether the Board of Directors voted in the new director. Revisit.

Community Compact:

(McCarthy) informed the board that he has been working with the Police Chief on trainings that would benefit the police. Revisit.

Ballot questions:

(Shea) discussed with the board the possibility of 2 ballot questions to be placed on this year's election. The Selectmen would vote to move forward on the questions. (Leaming) was concerned about the legislation on the marijuana question. Clarification is needed. Revisit at next meeting.

Finance Committee – Preliminary budget:

The board informed M. Moloney of the discussion with P. Carpenter regarding an increase in the Memorial Day Committee line item of \$400. M. Moloney reviewed with the board the preliminary budget. Highlighted areas were still up for discussion. Listed were Warrant articles that Finance would support. Also reviewed were totals for revenue, tax levy, free cash and stabilization fund. The Fire Chief's salary has not been voted on at this time. (Miller) made sure this was not an increase in hours. School reimbursement was less this year than last but enrollment and staffing went up.

Further discussion about the building project and partially funding it under the levy limit. Bond council suggested the article not have an amount listed. Finance would like to see one with an explanation at town meeting.

7:00 p.m.

Revisit Flea Market field owners:

(Miller) conveyed to the field owners present that the board spoke to the Police and Fire Chiefs in executive session so as to not broadcast to the public any safety issues or strategies. L. Shelton was pleased the Selectmen were addressing her concerns.

(Leaming) wanted to remind everyone that as with past practice a certain number of police officers are required per visitor. The Board of Health was not in attendance but the Selectmen would continue to monitor fees and expenses for the flea market.

L. Shelton wanted more explanation for why an additional fee was being charged but some vendors were getting reimbursed if they could not come to all 3 shows. (McCarthy) said the application process was somewhat confusing and that vendors could also go online to Permit Pro and apply through there. Concern about the 6 week turn around for applications and if it could be shortened. C. Camerota explained the difficulty getting complete applications, retrieving missing items from vendors and the time it took for board approval.

Ticketing for early selling was discussed and if it was even still in the bylaws. Most field owners don't want to be in violation and have it effect their licenses. C. Camerota will look into the Owner letter that goes out every year and make corrections to whether there are fines or not.

The board wants to work with the field owners. Several years ago the Fire Department started parking a truck and ambulance at either end to save time in case residents of the town had a need.

(McCarthy) asked if the field owners posted signs that were clearly marked, "no selling". Chief Kuss said "no early selling" was in the bylaws and many fields do provide snow fencing, saw horses or have a person standing to let people know. Other fields aren't as dutiful. The parking lots are parking cars which also makes it look like the show is open. R. Corriveau said years ago things were tighter when vendors could come on fields late at night. Now the days are blending back to Monday through Sunday for selling. L. Shelton thanked the board.

Motion #18-161: by (Miller) move to adjourn at 7:51 p.m., seconded by (Shea), all in favor.

Upcoming Meetings:

Board of Selectmen

April 17, 2018 @ 6:30 p.m.

Respectfully Submitted:

*Carol Camerota*

Recording: Carol Camerota

ACCEPTED: *Michael P. Miller* DATE: *4-17-18*

Documents Utilized for this meeting

**MATERIALS FOR BACKGROUND AND REFERENCE**

1. Meeting minutes of March 5 and 19, 2018
2. Finance preliminary budget
3. Appointment letter for Denise Dupont for Finance Committee
4. Common Victualler and Class II MV Licenses
5. Rec Committee request for use of common